



PSI CHI. THE INTERNATIONAL HONOR SOCIETY IN PSYCHOLOGY

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DO NOT WRITE IN THIS SPACE

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fnreport [8/09]

Chapter Financial Report | 2009-10

IMPORTANT: This form may be completed online at www.psichi.org/ChapterAdmin/reports.aspx (administrator login required) or mailed to the Psi Chi Central Office at the end of your 2009-10 spring term. Please submit no later than June 30, 2010. The information listed on this report should reflect all chapter financial activity from July 1, 2009 to June 30, 2010.

Name of chapter [school]
State Country
Chapter Employer Identification Number (EIN; U.S. chapters only)

BEGINNING BALANCE [JULY 1, 2009] :	\$
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2009-10 INCOME (list in general categories, e.g., fund-raisers, student government funding, etc.)	
Central Office Membership Fees ¹ collected	\$
Local Chapter Dues	\$
Other Income	\$
TOTAL 2009-10 INCOME²	\$

2009-10 EXPENDITURES (list in general categories, e.g., operating expenses, program expenses, etc.)	
Central Office Membership Fees ¹ [sent to Psi Chi Central Office]	\$
Operating Expenses [postage, copying, etc.]	\$
Other Expenses	\$
TOTAL 2009-10 EXPENDITURES	\$

BALANCE ON HAND AT CLOSE OF YEAR-June 30, 2010 (Income minus Expenditures plus Beginning Balance):	\$
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I hereby certify that the this Psi Chi Chapter (name listed above) has had an income of less than \$25,000 for the fiscal year July 1, 2009-June 30, 2010 and has abided by the purposes and activities of Psi Chi (the Parent Organization). The Chapter received more than one-third of its income from members and the public and less than one-third from investment income and unrelated business income. This Chapter's fiscal year is the same as the Parent Organization's (July 1-June 30). This Psi Chi Chapter authorizes the Psi Chi Central Office to include this chapter on Psi Chi's Group 990 Form, IRS Return of Organizations Exempt from Federal Income Tax, under the Psi Chi Group EIN 23-7052613, GEN 1400.

Faculty advisor
Phone
Email
<input type="checkbox"/> Chapter President or <input type="checkbox"/> Treasurer:
Phone
Email

1 Because Central Office Membership Fees are collected and sent as one check to the Psi Chi Central Office, these fees must be shown both as income and as an expenditure.

2 Do not include Beginning Balance in this figure.

NOTE: Keep a copy of this form for your permanent chapter records. Please do not waste chapter money by sending this form by express mail. If the 2010-11 officers find that this form was not mailed by the 2009-10 chapter officers, they may mail it in the fall at the time of discovery.