



grdgrant [10/09]

Psi Chi/Graduate Research Grants

Deadline: November 1 & February 1

email inquiries [awards@psichi.org]

Submissions from applicants with overdue, incomplete, or unacceptable final reports from prior Psi Chi grants will not be considered.

Grant Description

The grant program supports Psi Chi's two-pronged mission to encourage, stimulate, and maintain excellence in scholarship, and to advance the science of psychology. The program provides funds for Psi Chi members enrolled in a master's or doctoral program in psychology or a psychology-related field to defray the cost of conducting an original research project. This program is also intended to help students develop grant-writing skills. Research may begin any time after the grant funds are received, but the project should be completed prior to graduation.

Applicants may request up to \$1,500, although the typical grant ranges from \$500 to \$750. Only direct costs of the research project are supported. Funds for stipends, salary, tuition, and conference presentation travel will not be approved. Total funding for the program will be \$20,000 per year, divided over the two funding rounds.

Eligibility

The first author of the proposal shall serve as Project Director. The first author must be a graduate student and a Psi Chi member with a membership ID number on file at the Central Office at the time of submission. At least one faculty member will serve as a coinvestigator and will oversee the project. While proposals with multiple student authors are accepted, administration of grant money is the responsibility of the first author. All awards are made to the Psi Chi student member who serves as the Project Director. The first author may submit only one proposal per round and may receive only one grant per year. Proposals that are not funded in the first round may be resubmitted in the second round.

Style/Standards

1. An electronic document which conforms strictly to the instructions in the *Publication Manual of the American Psychological Association* (APA).
2. The description of the project (excluding title page, references, and appendices) should not exceed six pages in 12-point font (double-spaced).
3. All proposals should be masked and not include any information that could reveal the author, the author's school, or the author's geographic location. Replace any information that lists cities, states, names, schools, regions, etc. with a single **X** when needed. Be sure to mask any additional information included with your proposal like fliers or participant informed consent forms. The only items that will not be masked are the:
 - a. submission form,
 - b. IRB approval, and
 - c. curriculum vitae.

Application Procedure

1. Submit proposals online at www.psichi.org under the AWARDS/GRANTS section. The link for submissions is available at least one month prior to the submission deadlines.
2. Submissions are accepted online until midnight local time on November 1 for the first round of funding and until midnight local time on February 1 for the second round of funding. Late applications will not be accepted.

Submission Elements:

1. **Submission Form.** Complete the submission form online (see the right side of this sheet for an example of the information that will be requested).
2. **Description of the Project**
 - a. **Abstract.** Include a 120-word abstract in APA-style that includes a statement of the problem, hypotheses, a brief summary of the methodology, and implications of the proposed investigation.
 - b. **Introduction.** Include a literature review which places the proposed investigation in perspective, statements of the problem, and statements of hypotheses. Also indicate the importance of the project and its potential impact on the science of psychology.
 - c. **Methods.** Provide enough detail to allow a reviewer to assess the feasibility of the project.
 - i. **Participants.** Describe sample size, demographic information, etc., along with statements indicating

that the treatment of participants, either human or nonhuman animals, shall conform to the guidelines set forth by APA.

- ii. **Apparatus/Instruments.** Describe the materials necessary for the research to be conducted.
 - iii. **Procedure.** Write clearly a detailed description of the proposed experiment. Include a proposed time line to provide reviewers a sense of the project's scope and feasibility.
 - d. **Proposed Analyses.** Provide a brief description of how data will be analyzed and anticipated results.
 - e. **References.** Include references for the paper.
 - f. **Appendices.** Include copies of any appendices or surveys used.
3. **Budget.** The total commitment of funds by Psi Chi for each grant shall not exceed \$1,500. It is expected that most grants will range from \$500 to \$750. Any direct expenses incurred in the conduct of the research are allowed. Such expenditures could include, but are not limited to, equipment or books not already available within the department, supplies, travel to conduct the research, and payment of participants. The grant funds cannot be used to pay for travel to present the research or to pay student assistants to run/conduct the research.
 4. **IRB Approval.** Include a statement from the institution's Internal Review Board (IRB) that the project has been approved. Projects under IRB review must present evidence of IRB status. Grant funds will not be released until IRB approval is obtained.
 5. **Curriculum Vitae.** Provide curriculum vitae for all investigators.
 6. **Pledge.** Include a pledge to complete the research, as outlined in the proposal, and fulfill all winner responsibilities for this grant.

Winner Responsibilities

1. If for any reason the winner cannot begin or complete the project, the winner will notify Psi Chi immediately and be prepared to repay all or some of the grant money that has been awarded as determined by Psi Chi.
2. By November 1 for grants funded in the first round of funding and by February 1 for grants funded in the second round of funding, the investigator will complete the data collection and provide the Psi Chi Central Office with the items listed below.
 - a. A complete report of the research findings that conforms to APA's *Publication Manual*.
 - b. Submissions to *Eye on Psi Chi*:
 - a 120-word APA-style abstract,
 - a 150-word biography (third person), and
 - a digital photo (600KB file size).
 - c. A final budget showing how the Psi Chi grant funds were used.

These items should be submitted via email to awards@psichi.org.

If the project is not complete by November 1 for first-round grants or February 1 for second-round grants, a one-year no-cost extension may be granted under extenuating circumstances. In order to receive this extension, please provide the Psi Chi Central Office with the following:

1. a short request asking for a one-year extension with the reason(s) the extension is needed,
2. an updated timeline for completion of the project,
3. a renewed IRB approval if the other IRB approval has expired or will expire before completion of the project, and
4. an acknowledgement that the final report, abstract, biography, photo, and final budget will be submitted within one year of the extension.

These items must be submitted via email to awards@psichi.org for consideration.

The investigator will acknowledge Psi Chi's financial support in any report, presentation, or publication stemming from the research.

All proposals must be written in English.

Psi Chi/Graduate Research Grants

Please complete this form online by midnight local time on **November 1** for the first funding round and **February 1** for the second funding round at www.psichi.org/awards/award_24.aspx

Title of proposal	
Total dollar amount of proposal	
First author's [project director] name	
Current mailing address Street or PO Box	
City State Zip Country	
Phone	Email
Name of chapter [school] where inducted into Psi Chi	
Date [approximate] of induction	
Psi Chi member ID number	Date of graduation
Name of first author's school affiliation	
Approximate enrollment	<input type="checkbox"/> Public <input type="checkbox"/> Private
School where research will be conducted [if different than current affiliation]	
Faculty proposer/supervisor	
Faculty endorsement: I am familiar with this student researcher and have read this proposal. I agree to serve as faculty supervisor of this project and believe that the project will be completed if the grant is bestowed.	
Signature Date	
Faculty supervisor's phone	Email
Other authors/proposers	
Acceptance of Grant Conditions by First Author/Proposer: If a Psi Chi/Graduate Research Grant is awarded, I hereby agree to its conditions, which are to complete the project prior to graduation and to submit a final report, an abstract, a biography, and a photo by November 1 if funded in the first funding round or by February 1 if funded in the second funding round. If for any reason I cannot begin or complete the project, I will notify Psi Chi immediately and be prepared to repay all or some of the grant money that has been awarded.	
Signature Date	

Enter online at www.psichi.org under AWARDS/GRANTS