

Chapter Handbook 2010–11

Chapter President

Chapter Vice-President

Chapter Secretary

Chapter Treasurer

Chapter Historian

Chapter Member Coordinator

Chapter Public Relations

Chapter Webmaster

Chapter Special Events Coordinator

Chapter Advisor

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PSI CHI

THE INTERNATIONAL HONOR SOCIETY IN PSYCHOLOGY

Founded September 4, 1929, at the Ninth International Congress of Psychology, Yale University,
New Haven, Connecticut | Member of the Association of College Honor Societies

What is Psi Chi?

Psi Chi is the International Honor Society in Psychology, founded in 1929 for the purposes of encouraging, stimulating, and maintaining excellence in scholarship, and advancing the science of psychology. Membership is open to graduate and undergraduate students who are making the study of psychology one of their major interests and who meet the minimum qualifications. Psi Chi is a member of the Association of College Honor Societies (ACHS) and is an affiliate of the American Psychological Association (APA) and the Association for Psychological Science (APS). Psi Chi's sister honor society is Psi Beta, the National Honor Society in Psychology for Community and Junior Colleges.

Psi Chi functions as a federation of chapters located at over 1,000 senior colleges and universities. The Central Office is located in Chattanooga, Tennessee. A Board of Directors, composed of psychologists who are Psi Chi members and who are elected by the chapters, guides the affairs of the organization and sets policy with the approval of the chapters.

Psi Chi serves **two major goals**—one immediate and visibly rewarding to the individual member, the other slower and more difficult to accomplish, but offering greater rewards in the long run. The first of these is the Society's **obligation to provide academic recognition to its inductees by the mere fact of membership.**

The second goal is the **obligation of each of the Society's local chapters to nurture the spark of that accomplishment by offering a climate**

congenial to its creative development.

For example, the chapters make active attempts to nourish and stimulate professional growth through programs designed to augment and enhance the regular curriculum and to provide practical experience and fellowship through affiliation with the chapter. In addition, the organization provides programs to help achieve these goals, including Society and regional conventions held annually in conjunction with the psychological associations, research award competitions, and certificate recognition programs. The Society publishes a quarterly magazine, *Eye on Psi Chi*, which helps to unite the members, inform them, and recognize their contributions and accomplishments. The quarterly *Psi Chi Journal of Undergraduate Research* fosters and rewards the scholarly efforts of undergraduate psychology students and provides a valuable learning experience by introducing them to the publishing and review process.

Students become members by joining the chapter at the school where they are enrolled. Psi Chi chapters are operated by student officers and faculty advisors. Together they select and induct the members and carry out the goals of the Society. All chapters register their inductees at the Central Office, where the membership records are preserved for reference purposes. The total number of memberships preserved at the Central Office since 1929 is over **600,000**. Many of these members have gone on to distinguished careers in psychology. For additional information about Psi Chi, visit www.psichi.org.

Advantages of Psi Chi Membership

- 1** Psi Chi provides **recognition** for academic excellence in psychology, an honor which can be noted on employment applications, vitae, and resumés.
- 2** Through membership in Psi Chi, students gain a **sense of community** with others in psychology and an identification with the discipline.
- 3** Psi Chi provides a **local, regional, national, and international forum** for obtaining information and developing perspectives about the field of psychology, learning about educational and career opportunities, and forming meaningful professional networks.
- 4** On the local level, chapter membership facilitates **leadership development**, interaction with other students who have similar interests, and service to the department and institution sponsoring Psi Chi.
- 5** Members receive a **membership certificate and card** and through chapter mailings, copies of *Eye on Psi Chi*. (Following graduation, members may subscribe to *Eye on Psi Chi*.)
- 6** Psi Chi chapter activities provide students with **valuable opportunities** to develop one-on-one relationships with professors who can stimulate their interest in psychology, involve them in research projects, and write meaningful letters of recommendation for them.
- 7** Psi Chi encourages **student research** by providing research grants, undergraduate and graduate research award competitions, and opportunities for students to present research and receive certificates recognizing their accomplishments at regional and Society psychological association meetings.
- 8** Psi Chi provides over **\$300,000 annually in awards and grants** to its student members, faculty advisors, and chapters.
- 9** Psi Chi sponsors **outstanding programs** at regional and Society psychological association meetings. Members benefit not only from the programs, but also from the opportunity to meet leading psychologists and students from other chapters.
- 10** Membership in Psi Chi meets one of the requirements for entrance at the **GS-7 level** in numerous professional and technical occupations in the United States government.
- 11** **Membership is for life.** The Central Office registration fee of **\$45** is the only payment ever made to the organization, which does not charge dues.

Membership Requirements

Minimum qualifications for active membership shall be as follows:

For undergraduate students:

- Registration for major or minor standing in psychology (or for a program psychological in nature)
- Completion of 3 semesters or 5 quarters of the college course
- Completion of 9 semester hours or 14 quarter hours of psychology courses
- Ranking in the top 35% of one's class in general scholarship with a minimum GPA of 3.0 (on a 4.0 scale) in both psychology classes and in cumulative grades
- High standards of personal behavior
- Two-thirds affirmative vote of those present at a regular chapter meeting

For graduate students:

- Registration for major or minor standing in psychology (or for a program psychological in nature)
- A minimum overall cumulative GPA of 3.0 on a 4.0 scale in all graduate courses
- High standards of personal behavior
- Two-thirds affirmative vote of those present at a regular chapter meeting

For faculty advisors:

- Full-time faculty at their institution
- Holds a doctoral degree in psychology or psychology-related field

These Society membership requirements are derived from the current Psi Chi Constitution. Any chapter may establish minimum scholastic qualifications that are higher than those listed above, if it is appropriate for the school. **The Psi Chi Central Office does remind chapters, however, not to include service standards nor attendance requirements in the membership requirements.** Psi Chi is an honor society, and membership is based on scholastic achievement. Note that undergraduate students must first rank in the upper 35% of their class. Only if the upper 35% falls below a 3.0, should the 3.0 GPA be used as a membership criterion.

As a member of the Association of College Honor Societies (ACHS), Psi Chi's standards are in keeping with those of the ACHS. Psi Chi is not permitted to deviate from its membership grade requirements. Also, chapters may not have

associate members or present a nonmember with a certificate that can be misinterpreted as membership.

In determining eligibility for membership, respect the laws that protect the right to privacy. The registrar should be able to provide you with the GPA that is the cutoff point of the upper 35% of their class. Post that information and contact students who meet the requirements.

To determine eligibility for membership, distribute the Membership Application form. After the faculty advisor has verified that the psychology course information is correct and that the GPA ranking places the student in the upper 35% of the class, send the Invitation to Membership form to the prospective member. You may obtain copies of these and any other needed forms by downloading them from www.psichi.org.

Membership Drives*

Prospective members cannot join unless they know that Psi Chi exists, what it is, and the benefits of membership. To help you get the word out about Psi Chi, the Central Office can provide you with brochures and posters describing the organization and a Membership Application form. The chapter can make as many copies of this form as needed and circulate these to students enrolled in psychology courses. Ask the registrar for the cutoff point of the upper 35% of their classes (senior, junior, sophomore should be determined separately) and post that information for those interested in joining.

The following are some ideas for advertising your membership drive:

- make announcements in psych classes
- speak to individuals personally
- write letters or phone potential members
- distribute posters and flyers
- post announcements of Psi Chi meetings in psychology classrooms
- hold a reception for potential members and faculty
- advertise in the college paper or on the college radio/TV station
- wear Psi Chi T-shirts, buttons, jewelry
- distribute a chapter newsletter

Remember that attracting new members is not just a once-a-year activity. The chapter's continued visibility and presence on campus will provide a natural attraction for potential members. In addition, the chapter can attract future members by inviting students from local high schools and junior colleges to visit the psychology department, with the Psi Chi chapter serving as cohost with the department. You may also invite members of Psi Beta, the National Honor Society in Psychology for Community and Junior Colleges and Psi Chi's sister honor society, to attend one of your programs, tour the psychology department, and meet the psychology faculty and students. If there is a two-year college in the vicinity that does not have a Psi Beta chapter, Psi Chi members can help in starting a chapter. Psi Beta members often transfer to senior colleges and universities that have Psi Chi chapters and may be invited to join the Psi Chi chapter after they have met the GPA and residence requirements of Psi Chi at their new school. Psi Beta members must pay the regular Psi Chi membership fee of \$45 to join.

*Refer also to "How to Induct Members", on the following page

Registration Guidelines

- 1 Review Membership Application** forms sent to prospective members.
- 2 Faculty advisor** certifies candidates as academically qualified.
- 3 Send Invitation to Membership forms and registration cards** to all qualified members.
- 4 Collect registration fees (\$45 for each inductee) from eligible members only** and record fees in a book with each member's name and date of receipt.* Applicants should pay by **check or money order**, not cash. Deposit the fees in a Psi Chi chapter account at a bank or with the business office at your institution.
- 5 Collect the completed registration cards** and file the bottom half of the registration card in the chapter files.

You may enter new members and pay for new members online (see www.psichi.org for details).
- 6 Send the following to Psi Chi Central Office:**
 - top halves of registration cards
 - one chapter check or money order for all the registration fees (at \$45 per person)
 - registration form
 - list of names of inductees (attach to the registration form)The Central Office **cannot** accept individual students' checks.
- 7 When you receive** certificates and cards from the Psi Chi Central Office, finalize plans for presenting them to new members.
- 8 Present membership certificates and cards to the new members at an induction ceremony.**** New inductees should sign their names in a permanently bound registration book.

*refer to sample ledger book on page 6

**ceremony scripts are included in the Psi Chi Rituals booklet

How to Induct Members

Induction of New Members

It is recommended that you begin your membership drive early in the academic year and induct members as soon as possible so that they may participate in activities throughout the year. This induction will accommodate students who met the requirements at the end of the previous academic year yet missed the opportunity to join then. It is also recommended that you hold another membership drive and induction during the second term to enable students to join as they become eligible.

Although chapters must schedule at least one induction each year to remain in an active status, there is no limit as to how many inductions may be held each year. If holding an extra induction will build your chapter and provide more opportunities for students to join Psi Chi, then you should seriously consider it. Not all inductions have to be elaborate affairs. Many chapters hold both an informal and a formal induction ceremony each year. (The *Psi Chi Rituals* booklet provides formats for both formal and informal ceremonies.) Some chapters register members with the Central Office several times throughout the year and then recognize all the inductees at a special ceremony. Try to schedule your inductions in a way that best meets the needs of your chapter and provides the greatest opportunity for students at your school to join Psi Chi.

Be sure to register your members at the Psi Chi Central Office *prior* to the induction ceremony. All registration materials (Registration Form, cards, and fees) need to be submitted to the Central Office at least **three weeks** before the induction so that the inductees can receive their membership certificates and cards at the ceremony. **Remember—students do not become members of Psi Chi until their registrations and fees are received at the Central Office.**

Membership Records

Have each group of new members sign their names in a permanently bound book at the induction ceremony. Keep a copy of the list of new members (attached to the Registration Form sent to the Central Office) on file in case any of the signatures are hard to decipher. The bottom halves of the registration cards should be kept in a card file. In addition, keep a copy of each issue of *Eye on Psi Chi* and record your chapter's activities.

Records should be clearly marked (e.g., "Psi Chi Permanent Records—Do Not Discard") and should be stored in a central location, usually in the faculty advisor's office; some schools store their records with the secretary in the psychology department. Wherever the records are kept, they should be accessible to the officers so they can answer questions, provide information, and make entries. The permanent records should not be taken home by anyone; chapters who have ignored this rule have run into serious difficulty.

Accurate membership records are very important. Persons might check on their membership status with the Central Office several years after graduation, only to discover that they had not been registered for one reason or another (perhaps the registration was lost in the mail). A chapter that keeps adequate records would be able to straighten out this problem by looking back in its records.

Alumni Members

Alumni members are persons who were formerly active members who are no longer associated with an institution where a chapter is located. Also, persons who were graduated from an institution prior to the establishment of the current chapter may be elected to alumni membership if they met the minimum qualifications (listed on page 3) when they were students. Alumni members do not vote or hold office unless admitted to active status by the local chapters.

Each chapter is encouraged (a) to choose a member to serve as an Alumni Liaison and (b) to set a goal of contacting all alumni members by a target date. Alumni members can provide tremendous human resources to a chapter's programs and activities. Their knowledge and experience with regard to graduate school training and various careers can be tapped for workshops, lectures, or informal discussions. In addition, keeping in touch with alumni members and incorporating them into chapter programs can bring to a chapter a sense of history and cumulative accomplishment.

Society Elections

Chapters nominate and elect psychologists who are members of Psi Chi to serve as Society officers of Psi Chi. The elected officers consist of a President-Elect, President, Past-President, and six Regional Vice-Presidents, all of whom serve, along with the Executive Director and Executive Officer/Chief Operations Officer as a Board of Directors that heads the organization and sets policy.

Nominations

Each fall before **November 1**, the Psi Chi Central Office sends to each chapter a *Call for Nominations* for a Psi Chi President-Elect, and for Regional Vice-Presidents from three of the six regions. A *Call for Nominations* for Vice-Presidents from the other three regions is sent the following year.

EVEN YEARS: Eastern, Rocky Mountain, Western

ODD YEARS: Midwestern, Southeastern, Southwestern

Chapters should nominate outstanding faculty advisors as Regional Vice-Presidents, and exemplary Regional Vice-Presidents as President-Elect. Faculty should not be nominated merely as a matter of courtesy. Instead, they should exhibit the highest standards of integrity and ethics, show evidence of organizational and managerial ability, and have a record of sustained and significant service to Psi Chi.

Regional Vice-Presidents must be willing and capable of strong regional leadership as well as have the time necessary to sponsor and conduct meaningful programs at the regional psychological association conventions. As members of the Psi Chi Board of Directors, the Vice-Presidents serve in policy-making positions, helping to determine the future of Psi Chi.

After two full years on the Board of Directors, Vice-Presidents become eligible to be candidates for President-Elect and will continue to be eligible to be nominees for **ten** more years. The *Call for Nominations* includes a list of those eligible to be nominated for President-Elect.

Importance of Elections

Society elections are very important for the future of Psi Chi, and we need your chapter's vote. Chapters are urged to participate in the Society elections. Please give serious consideration to your choice of nominees and your voting.

Some chapters have been hesitant to vote because all of the candidates seem to be qualified. However, candidates for the Board of Directors of Psi Chi provide two statements about themselves: one is a biographical summary, and the other is the candidate's statement of why the candidate wishes to serve in the office. You must carefully evaluate these statements, looking for evidence of integrity and high ethical standards, substantive past contributions to Psi Chi, and actual leadership and managerial experience. The value and effectiveness of your membership in Psi Chi is in part determined by the caliber of the leaders you nominate and elect to head the organization.

Voting in the annual Society Election fulfills one of the requirements for a Model Chapter Award. Further details about the award can be found at www.psichi.org.

Deadlines

The chapters must return the nominations by **December 15**. Electronic ballots are available to the chapters on or before **February 1**, and the chapters must submit their votes by **March 15**.

Faculty Advisors

Faculty advisors play an important role in the life of a Psi Chi chapter. Besides providing a strong link to the institutions and the psychology departments, advisors contribute valuable insight, experience, and continuity to the chapters and the honor society as a whole. Because the student leaders and members graduate and leave campus, faculty advisors have a crucial role in ensuring that incoming members are fully aware of the history, policies, and procedures of the chapter and the Society organization. They should be catalysts for each new set of chapter officers, making suggestions and recommendations that guide the officers in effectively carrying out the chapter's purposes and goals. Advisors are critical to the ongoing success of the chapter and of the Society organization. A Psi Chi faculty advisor **must be a member** of Psi Chi, hold a doctoral degree in psychology, and should be dedicated to the chapter and its members.

Suggestions for Faculty Advisors About Psi Chi Chapters

- Facilitate selection of members. Assist in developing group cohesiveness and an atmosphere conducive for members to work and achieve effectively.
- Certify the qualifications of prospective members, verifying that they rank in the upper 35% of their class and have an adequate GPA and number of psychology hours.
- See that the chapter inducts new members at least once each year and that all members are registered at the Psi Chi Central Office.
- Keep a permanent record of members.
- See that the chapter reports activities to the Central Office at least annually.
- Have available the most recent chapter materials, including the *Psi Chi Chapter Notebook*, the *Psi Chi Constitution*, and *Eye on Psi Chi* (Psi Chi's magazine).
- Attend as many chapter meetings and activities as possible.
- Encourage students to enter papers in Psi Chi's graduate and undergraduate research award competitions, to present papers at conventions and conferences, and to apply for Psi Chi research grants.
- Make suggestions on how the chapter can participate in scheduled school activities.
- Help to establish procedures for publicizing Psi Chi's goals, functions, and benefits of membership to psychology students and the campus-at-large.
- Motivate and guide members to develop leadership and responsibility, to pursue psychology, and to do well academically.
- Develop rapport among members and between members and the faculty.
- Show concern for and interest in all chapter members.
- Stimulate interest in the goals of Psi Chi and encourage participation in chapter projects, programs, and activities.
- Encourage members to attend chapter meetings and state, regional, national, and international psychological association conventions when feasible.
- Guide the chapter officers in implementing goals, programs, projects, and activities.
- Assure chapter officers that you want them to succeed, both in operating the chapter and in excelling in their education and careers.

Chapter Officers

The day-to-day leadership and vitality of each chapter depends largely on chapter officers who can encourage, inspire, and motivate their fellow members. A booklet on chapter officer leadership, *Chapter Officer Guidelines*, may be downloaded at www.psichi.org. The booklet provides an outline of officer duties and suggestions for effective chapter leadership. All chapter officers are encouraged to acquaint themselves thoroughly with the material found in this booklet.

Ensuring Successful Transitions

Many chapters have found that scheduling the change of officers in the middle of the academic year results in a smoother transition because the incoming officers have more time to learn their duties from the outgoing officers, and there is more time for the outgoing officers to transfer their chapter materials to the new officers.

It has often been reported to the Central Office that there is some confusion when the transition takes place at the end of the academic year. During this busy time of year, many students are necessarily concerned with graduating, tying up loose ends, closing out their checking accounts, and leaving campus. Not only is it difficult to successfully transfer chapter materials during this time of year, problems also can arise with regard to new member registration. Sometimes the outgoing officers depart assuming that the incoming officers will be registering the end-of-the-year inductees at the Central Office, and the new officers take over assuming that the outgoing officers have forwarded the registrations to the Central Office. (The officers conducting the induction are responsible for registering all of their members at the Central Office *prior* to the ceremony.)

Incoming chapter officers should make sure that they learn from the out-going officers everything they need to know about their position, and that they receive from the outgoing officers all the chapter materials and records necessary for carrying out their responsibilities. They also should check to see if all of the new members inducted during the past school year have been registered at the Central Office. If the chapter's treasury is substantial it is possible that membership fees have not been forwarded to the Central Office.

Building a Resumé

Your efficiency in operating your chapter is part of your record at the Central Office and can be used for reference purposes. Keep in your resumé file a copy of each issue of *Eye on Psi Chi* and also mark the chapter activities reported during your tenure as a Psi Chi officer. Experience in management is hard to come by, so see that yours is effective. Back up your achievements by showing that you built up or kept your chapter active and gave your fellow students the opportunity to join the honor society in their chosen field. The good records of your chapter are evidence of your efficiency and accomplishments.

Keeping Financial Records

Each chapter should keep its record of financial transactions in a permanently bound notebook—not a looseleaf binder—to prevent loss of pages. Income can be listed on the left page and expenditures on the right page. The headings at the top of the columns will vary from chapter to chapter. For example, under expenditures one chapter might add a column for replacement of certificates; another category might be for honor cords. The last column on each page should be "Total." For each entry, only the applicable columns would be filled in. For example, under "Income for Membership Fee," John Doe would be listed under "Source." His Society fee of \$45 would be listed under "Society Membership Fee," and his chapter fee would be listed under the appropriate column. Since the Society fee would be forwarded to the Central Office, it would be listed under expenditures as well.

INCOME: September yyyy					
Date	Source	Society Fees	Chapter Fees	Honor Cords	Total
9/05/yy	Anna Liszt	\$45.00	\$5.00	\$12.00	\$62.00
9/09/yy	Cy Kologist	\$45.00	\$5.00		\$50.00
9/10/yy	Abbie Normal	\$45.00	\$5.00	\$12.00	\$62.00
9/10/yy	Bea Havoral	\$45.00	\$5.00	\$12.00	\$62.00
Total		\$180.00	\$20.00	\$36.00	\$236.00
EXPENDITURES: September yyyy					
Date	Source	Society Fees	Chapter Fees	Honor Cords	Total
9/05/yy	US Postal Service			\$5.00	\$5.00
9/10/yy	Psi Chi International	\$180.00			\$180.00
Total		\$180.00		\$5.00	\$185.00

IMPORTANT NOTE: A Chapter Financial Report detailing the income and expenses of the chapter for the past year must be sent annually to the Psi Chi Central Office. See "Filing the Financial Report" on the next page for more details.

Handling Finances

Psi Chi faculty advisors are responsible for supervising financial obligations of the chapters and for ensuring that all Psi Chi members of the chapters are registered at the Central Office. The Psi Chi chapter officers also are held responsible for these transactions. Lack of knowledge is not legal justification for failing to carry out the responsibilities that you have accepted when you take office in Psi Chi. Therefore, avoid problems by following these guidelines:

- 1 Register students** at the Central Office prior to the induction ceremony. The registration fee is **\$45** per person; the Central Office does not charge annual dues.
- 2** Enter each check (do not accept cash) in a **permanently bound book** and deposit checks immediately upon receipt from prospective members. Send one check or money order payable to Psi Chi for the new members' fees at **\$45** per person. Immediate depositing of checks is imperative in the spring because students start closing out their accounts and leaving campus.
- 3** Before writing a check, be sure that **your bank has your signature on file**, and find out if more than one signature is required. A number of chapters have had to pay a fee for bounced checks because the new officers wrote checks without verifying the number of signatures required or without having a signature card on file at the bank.
- 4 Deposit checks immediately.** A number of chapters have had to pay bank charges because they held students' checks too long before depositing them and then wrote checks thinking the money was in the bank. Be especially careful at the end of the academic year because students often close their accounts and leave campus as soon as they can.
- 5** It is the responsibility of the faculty advisor and each Psi Chi officer, in addition to the Treasurer, to see that **all fees are accounted for** and that **all members are registered at the Central Office**. This is important because each of you is held legally responsible in handling Psi Chi funds entrusted to the chapter and for registering members at the Central Office. Should a member resort to the law to clear up a question about membership, a lawyer's fee would be costly, and the Society organization cannot pay legal fees for chapters.
- 6** Send only **one check or money order** to pay for the Central Office registration fees of all your members.
- 7** Do not send checks of individual inductees to the Central Office. The Society **will not accept checks from individual inductees**.

Filing the Financial Report

The Psi Chi Central Office provides a Chapter Financial Report for each chapter to fill out, sign, and return to the Central Office on an annual basis. (This form may now be filled out at www.psichi.org/reports.aspx) This form fulfills three purposes:

1. It gives the Society organization permission to include your chapter on Psi Chi's Group 990 Form.
2. It verifies that your chapter had less than \$25,000 income during the fiscal year.
3. It states that your chapter has abided by the purposes and activities of the Parent Organization (Psi Chi).

Officially, we must have this signed form from you to include your chapter on the Group 990 Form, Return of Organizations Exempt from Federal Income Tax (EIN 23-7052613, GEN 1400). We ask you to remit the signed form to us (or fill it out online) at the end of your school year.

Filing the Annual Report

The Psi Chi Central Office also provides each chapter with a Chapter Annual Report that must be completed and returned each year. (This form also may be filled out online at www.psichi.org/reports.aspx) This form verifies to the Central Office an annual update on the chapter's membership, officers, inductions, meetings, and activities. In order for the Central Office to serve the needs of the chapters and members efficiently, it is essential that each chapter provides this information on an annual basis. In addition, by filling out this form and keeping a copy for the chapter's records, the chapter will have for its own records an annual report of its membership, officers, and activities.

Filing both the Annual and Financial Reports fulfills one of the requirements for a Model Chapter Award. Further details about the award can be found at www.psichi.org.

*Chapter administrator login required

A Healthy Psi Chi Chapter

Setting Goals for Your Chapter

Each Psi Chi chapter is unique and tends to develop a character of its own based on the institution where it is located, the traditions of the chapter, and the personalities, abilities, talents, and interests of the members, officers, and advisors. Besides this unique chapter identity, there also are major goals that all chapters have (or should have) in common. These goals include:

- 1** providing recognition of academic excellence, particularly in psychology
- 2** encouraging excellence on the part of all members, as well as in others
- 3** advancing the science of psychology
- 4** promoting a sense of community with others interested in psychology
- 5** developing a forum for obtaining information and developing perspectives about the field of psychology
- 6** reaching out to others through acts of service

In addition, each chapter should evaluate its available resources (especially human resources) and then pursue specific goals and objectives that most fully and efficiently utilize these resources.

Remember that there are over 1,000 other Psi Chi chapters pursuing goals similar to those of your chapter. This means that your chapter can benefit from a wealth of creative ideas and helpful information provided by other chapters. Some of these ideas are listed under the Chapter Activity Guide at www.psichi.org/chapters/ch_act_guide.aspx. Other helpful information is published in *Eye on Psi Chi* in the Chapter Activities section. Both of these sources (and others) can and should be used, not only to develop a program that best fits your chapter and its unique identity and resources, but also to expand your chapter's vision and stimulate the members to strive for even greater and more challenging goals.

Encouraging Teamwork and Cohesiveness

Each Psi Chi chapter should seek to provide an atmosphere of teamwork and mutual support among its members. Remember that one of the greatest benefits a student receives as a member of an honor society is an enhanced feeling of self-worth and fulfillment attained from the recognition and support that the society offers. Such recognition and support can inspire students to continue to excel in all aspects of their personal and professional lives.

Officers should work as a team with faculty advisors, the psychology department, chapter committees, and members.

Be aware of those factors that most frequently lead to low chapter morale and lack of inspiration and cohesiveness within the chapter:

- stagnation in leadership
- lack of valid programs
- feelings of estrangement (feeling left out of committee work or believing that cliques control the organization)

Strive to make the chapter and its activities as relevant and accessible as possible to each member. Also, make every effort to include all members in developing and carrying out the chapter's goals. Many successful chapters report that each member is given a committee assignment; in other words, everyone has a particular area of responsibility and a job to do. When the chapter's workload is distributed in this way among many members, the leaders have more time to coordinate everyone's efforts and guide the overall direction of the chapter.

How can a chapter increase participation on the part of its members? The most important thing to remember is that a chapter's goals, activities, and programs should reflect the needs, interests, and talents of the members. If your chapter is experiencing a lack of participation, you should evaluate what the chapter is asking of its members (a sample Member Survey is provided in the Chapter Notebook and at www.psichi.org/pdf/membsurv.pdf).

For instance, a few chapters have asked if they can require attendance at meetings. Although a chapter may set scholastic requirements beyond those stated in the *Psi Chi Constitution*, it should take into consideration that some members may be unable to attend all meetings because of non-negotiable responsibilities. For example, a number of students returning to school are single parents or have demanding work schedules that preclude attendance at all meetings. These members can make their contributions in other ways—working on special projects or fund-raising activities, making phone calls or other nonscheduled contributions, or otherwise supporting the chapter in innovative ways. Try to encourage participation by adapting the chapter to the members, rather than vice versa.

Networking With Others

Teamwork within the chapter should also extend to other individuals and groups, both within the psychology department and outside the department. Although Psi Chi membership is a distinctive form of recognition for excellence, chapters and members should be careful not to become exclusionistic or cliquish, but rather should take advantage of opportunities to cooperate with other organizations and coordinate programs and activities with them. It is common for Psi Chi chapters to work cooperatively with psychology clubs on campus and also to cosponsor interdisciplinary events with other departments and student groups. Make efforts to get to know officers and members of other campus organizations and learn about your campus student association and its policies, regulations, and mechanisms for requesting funds. You also may find it useful to cooperate with the directors of honors programs at your institution and to invite them to speak to your chapter. Ask how you can work together for the mutual benefit of other honors programs as well as your chapter.

Contact other chapters in your area using the chapter directory at www.psichi.org/chapters/search.aspx. This directory includes telephone numbers for your chapter to contact other Psi Chi chapters. Please check your own chapter telephone number (including area code) to verify that it is correct. Your chapter can thus take advantage of programs at nearby institutions, coordinate visits from speakers who will be visiting your area, and even cosponsor programs and/or speakers with other chapters. In addition, faculty members at area colleges and universities, especially Psi Chi advisors, can also be used as resources. And of course alumni, graduate students, and other Psi Chi members can always be considered as well.

Recognition

Special certificates of appreciation for chapter officers and faculty advisors are available from the Psi Chi Central Office. The **Psi Chi Society Service Award** also may be conferred on an individual who has made outstanding contributions to the chapter. The **Certificate of Recognition for Scholarly Contributions** is available to any Psi Chi member who presents a paper or poster at any of the psychology conferences or conventions listed in the "Convention Calendar" in *Eye on Psi Chi*. In addition, Society and regional awards are presented annually to outstanding faculty advisors (the **Denmark Faculty Advisor Award** and the **Regional Faculty Advisor Awards**), to outstanding chapters (the **Cousins Chapter Award**, the **Regional Chapter Awards**, and the **Model Chapter Awards**), and to the outstanding chapter presidents (the **Kay Wilson Leadership Award**). See page 14 for Psi Chi award and grant information.

Complete information and order forms for these certificates may be downloaded from www.psichi.org. Be sure to recognize those individuals who have made outstanding contributions to your chapter. Also, consider nominating your faculty advisor for the Denmark Award or Regional Advisor awards, and your chapter for the Cousins Award or the Regional Chapter Awards.

Fundraisers Versus Dues

Local chapters may charge chapter dues; however, some chapters prefer to charge a chapter registration fee in addition to the Central Office registration fee as there may be some loss of members if they have to pay yearly dues. If you do charge chapter dues and/or fees, try to keep them low so that students will not be financially burdened or discouraged from participating in Psi Chi. Instead, try to rely on creative fundraising projects; they will usually provide more funds for the chapter, and the members will benefit from the camaraderie that results from working toward a common goal.

Other ideas concerning recognition of members:

Members listed on graduation program

Psi Chi honor cords, stoles, and medallions to wear at graduation

Psi Chi seals on diplomas

"Psi Chi" on transcripts

New members listed in college newspaper, community newspaper

Programs for college awards

Psi Chi insignia worn by members

Recognition of Psi Chi members graduating with highest honor in psychology

Recognition of service by members and sponsors

Please note that if the chapter presents **certificates other than those provided by the Psi Chi Central Office**, the certificates must be approved in advance by the Central Office. This policy is not intended to discourage the presentation of special certificates by local chapters, but rather is intended to preserve the integrity of earned membership in Psi Chi as well as the image and Society policies of the honor society. Therefore, all certificates presented in the name of Psi Chi by local chapters must either originate in the Psi Chi Central Office or be approved in advance by the Psi Chi Central Office.

Program Ideas and Chapter Activities

Read the Chapter Activities section in *Eye on Psi Chi* and the compilation of activities at www.psichi.org/chapters/ch_act_guide.aspx for program ideas. Refer to your school's activities calendar to note scheduled activities in which your chapter could participate. In addition, please remember that it is Psi Chi's policy **not** to serve or promote alcoholic beverages and their use in any way.

Frequently Asked Questions About Eye on Psi Chi

What do we do with extra copies?

Should a chapter receive extra copies of *Eye on Psi Chi*, the Central Office encourages the chapter to share them with faculty members and/or prospective members. Good use should be made of all copies of each issue.

Remember: Notify the Central Office if you are receiving too many (or too few) copies.

Why did our chapter activities submission not appear in the latest issue of the Eye?

If a chapter's report of activities does not appear in *Eye on Psi Chi*, they probably arrived after the deadline and will appear in the next issue. Remember that the lead time is extensive in preparing, editing, printing, packaging, and mailing publications.

Why don't I get Eye on Psi Chi mailed directly to me?

Eye on Psi Chi is mailed in bulk to the chapters for all active members. Psi Chi does not charge annual dues and is supported by the one-time payment of a \$45 registration fee. With over 600,000 members inducted since Psi Chi was founded, it would be impossible to afford to mail single copies to members (or alumni) free of charge. Psi Chi has always been concerned with the welfare of the membership and with the financial health of the organization. Members and alumni are encouraged to download a complimentary online version of *Eye on Psi Chi* from our website to stay informed about Psi Chi's programs, activities, awards, and ever-growing membership.

Psi Chi Publications

Eye on Psi Chi

Eye on Psi Chi is a quarterly magazine published by the Society organization. The issues are named by the seasons: fall, winter, spring, and summer.

The magazines are mailed in bulk to:

For Psi Chi Chapter
Name of School
Department of Psychology
Street Address
City/State/Zip

Should your chapter not receive *Eye on Psi Chi*, inquire about it in your faculty advisor(s)' office, the psychology office, and the mailroom. The Psi Chi Central Office carefully prepares the mailing list for each issue so that each chapter receives the correct number of copies for the number of registered members. However, to help the Central Office serve you better:

- 1** **Notify the Central Office of the number of copies needed** for your active members including the faculty advisor(s). Please help us to be environmentally responsible by ensuring that copies are not going to waste and by notifying us if you are receiving too many (or too few) copies. There is a place to include this number on the Registration form. You may also notify the Central Office directly concerning the number of copies you need.
- 2** **Develop a responsible method of distributing** *Eye on Psi Chi* to all the members and advisors of the chapter. The advisors must have a copy of each issue for a permanent record. If the advisors receive the package of magazines, it is their obligation to ensure that either the chapter officers receive the bundle or that the members receive their individual copies. Some chapters have reported that copies were left on shelves in the department and that the members did not know about them until calling the Central Office to ask about their copies.
- 3** **Notify the Central Office if the current issue of *Eye on Psi Chi* has not been received** after a reasonable time and after checking in the faculty advisor(s)' office, psychology office, mailroom, etc.
- 4** **List the expected graduation date for each inductee** when registering members at the Central Office. This information helps the Central Office to determine a more accurate count for each chapter. Publication and mailing costs are expensive, and each copy is intended to be useful in promoting the purposes of the honor society.

Psi Chi Journal of Undergraduate Research

The *Psi Chi Journal of Undergraduate Research* is a fully reviewed, quarterly journal dedicated to the publication of undergraduate student research. Undergraduate students are encouraged to submit manuscripts for consideration. Submissions are accepted for review on an ongoing basis. Although manuscripts are limited to empirical research, they may cover any topical area in the psychological sciences.

All active Psi Chi chapters receive one complimentary subscription to the journal. We encourage each chapter to see that an additional subscription is obtained for the school library and that other organizations and interested individuals are made aware of its availability. Four issues are published each year.

Subscriptions are available to individuals at \$20 per year and to institutions at \$40 per year.[†] Every effort has been made to provide a high-quality publication and yet offer the journal at affordable subscription rates to ensure its availability to all interested students, faculty members, and institutions. For further subscription information, go online at www.psichi.org under the **PUBLICATIONS** section.

Other Publications

- Psi Chi Chapter Notebook (which includes the Psi Chi Chapter Handbook, Constitution, Model Chapter Bylaws, Chapter Officer Guidelines, Rituals, and all chapter forms)
- Psi Chi brochures and posters (for membership drives and recruitment)

[†] additional charges incurred for publication mailed outside the U.S.

How to Order

Chapter Supplies and Psi Chi Merchandise

Psi Chi Merchandise

To order Psi Chi merchandise (honor cords, medallions, banners, jewelry, etc.), please go to the merchandise section of the website and order online. Psi Chi offers a wide variety of merchandise for its members and chapters. A complete listing with color photos, descriptions, and prices can be found at www.psichi.org under **MERCHANDISE**.

Members of Psi Chi are entitled to wear the Psi Chi logo and to display and use approved Psi Chi items. Remember that any use of the Psi Chi logo must be approved in advance by the organization. In addition, certificates bearing the name of *Psi Chi* must be approved in advance and be on file at the Psi Chi Central Office. All orders must be placed online at www.psichi.org/merchandise.

Chapter Supplies

Chapter supplies (brochures, posters, etc.) are provided to chapters at no charge. Please notify the Central Office if your chapter would like to receive these materials. In addition, you can download all Psi Chi forms and booklets from www.psichi.org, under **CHAPTER FORMS**, at any time.

Special Certificates

Psi Chi also offers special certificates to recognize advisors, officers, and exceptional members, including those who present research at psychology conferences. Forms to apply for each of these certificates may be downloaded from www.psichi.org, under **CHAPTER FORMS**. The following is a brief description:

Certificates of Recognition

- **Faculty Advisor** (certificate of appreciation)—no charge.
- **Chapter Officer** (certificate recognizing chapter officers for the particular office they hold, or held)—\$10 each.
- **Psi Chi Society Service Award** (certificate recognizing members who have contributed in an exceptional way to advancing the goals of the local chapter and the aims of the Society)—\$10 each.

Certificates for Research (no charge)

- For **Undergraduate and Graduate Research Award Competitions**. These are provided to winners of the annual competitions.
- For **Research Papers/Posters** (presented by members at conventions listed in the “Convention Calendar” of *Eye on Psi Chi*). Certificates of Recognition for Scholarly Contributions is available at www.psichi.org under **FORMS**.

Psi Chi Conventions

Psi Chi's Six Regions

Please note that Psi Chi chapters and members may attend and participate in any of the regional conventions; however, all chapters are officially designated by Psi Chi as belonging to only one of the six Psi Chi regions. Regional Chapter Awards are presented to chapters within the respective regions to which the chapters belong, and 78 Regional Research Awards are presented annually at the various regional conventions. Regional Vice-Presidents, who serve as members of the Psi Chi Board of Directors, are the Society's representatives for these six regions and are elected by the chapters within their respective regions. The Regional Vice-Presidents organize and administer the Psi Chi programs held at each of the regional conventions. Regional chapter designations are organized by states/provinces as follows:

EAST

Connecticut
Delaware
District of Columbia
Maine
Maryland
Massachusetts
New Hampshire
New Jersey
New York
Pennsylvania
Rhode Island
Vermont
Ireland

SOUTHEAST

Alabama
Florida
Georgia
Kentucky
Mississippi
North Carolina
South Carolina
Tennessee
Virginia
West Virginia
Puerto Rico
Virgin Islands

MIDWEST

Illinois
Indiana
Iowa
Kansas
Michigan
Minnesota
Missouri
Nebraska
North Dakota
Ohio
South Dakota
Wisconsin

ROCKY MOUNTAIN

Arizona
Colorado
Idaho
Montana
New Mexico
Utah
Wyoming

SOUTHWEST

Arkansas
Louisiana
Oklahoma
Texas

WEST

Alaska
California
Hawaii
Nevada
Oregon
Washington
British Columbia

One of the many benefits Psi Chi offers to its members is the excellent series of programs the Society sponsors at the regional and annual psychology conventions. These programs provide to members an opportunity to present their research in a professional setting; to participate in panel discussions, conversation hours, symposia, and lectures with eminent psychologists; and to network with students, faculty, and other psychologists from a wide variety of backgrounds and interests. These Psi Chi programs are regularly listed in the Convention Calendar in *Eye on Psi Chi* and at www.psichi.org/conventions, along with the latest information about each program as it becomes available.

The Convention Calendar also lists other conventions and conferences that may be of interest to Psi Chi members, some of which are either sponsored or hosted by Psi Chi chapters. If you know of a convention or conference not listed, please report the pertinent information to the Psi Chi Central Office using www.psichi.org/conventions/addnew.aspx.

Convention Research Awards

To assist and motivate students to take advantage of these opportunities and to reward them for excellence in research, Psi Chi sponsors both regional and Society awards for its student members (see descriptions of these awards on page 14). Up to **78** Regional Research Awards of **\$300** each and **16** Society Annual Convention Research Awards of **\$300** (undergraduate) and **\$500** (graduate) each are available annually.

Society Conventions

Psi Chi traditionally holds its own Society annual conventions in conjunction with the annual meetings of the American Psychological Association and the Association for Psychological Science.

Regional Conventions

Psi Chi sponsors programs for its chapters and members in each of its six regions, which are listed on this page. These programs are sponsored in conjunction with the regional psychological association conventions that are held annually within each of the six regions. In addition, the Psi Chi Eastern Vice-President coordinates a Psi Chi program at the annual meeting of the New England Psychological Association (see *Eye on Psi Chi's* Convention Calendar), though Psi Chi does not have a separate New England Region.

Criteria for Presenting Papers in Psi Chi Programs

Psi Chi sponsors student paper sessions at regional and Society annual conventions to provide experience for members of Psi Chi in presenting their research and to provide the opportunity for recognition of their research. Guidelines for submitting papers are as follows:

<p>Eligibility is limited to papers whose senior author is a student. All other factors being equal, preference will be given to papers authored by active student members of Psi Chi.</p>	<p>Research that is to be presented must be complete at the time of submission. If the research is part of a program of research, an individual's components (parts) may be submitted provided they are complete.</p>
<p>Critical reviews of the literature of psychology (non-empirical research) are acceptable provided they are critical reviews that are integrative, theoretically based, and make specific suggestions for future research.</p>	<p>A student may have a faculty member as a coauthor of a paper as long as the student is the senior author as well as the presenter of the paper and will be listed as the first author if the research is published.</p>
<p>A faculty member cannot present a paper in the Psi Chi regional and Society paper sessions. However, in case of an emergency a faculty member may present a paper for a student provided the advisor is coauthor and the student is listed as senior author.</p>	<p>Eligibility for Psi Chi Regional and Society Annual Convention Research Award competitions is limited to papers whose senior author is an active student member of Psi Chi.</p>
<p>Verification of Psi Chi membership must be submitted with the paper, including the name of the college or university where the student was inducted into Psi Chi and their Psi Chi membership ID number.</p>	<p>Members who do not show up to present their papers do not receive the Psi Chi Certificate of Recognition for Scholarly Contributions (see below) and become ineligible to receive a research award.</p>

How to Find Out More

For additional information about Psi Chi convention programs, go to www.psichi.org, under **CONVENTIONS**).

You may also contact your Regional Vice-President regarding regional Psi Chi programs (see www.psichi.org under **REGIONS**) or email the Psi Chi Central Office at psichi@psichi.org.

Certificate Recognition Program

Psi Chi sponsors a certificate recognition program for Psi Chi members who present papers at any of the psychology conventions and conferences listed in the Convention Calendar of *Eye on Psi Chi*. Be sure the convention or conference is reported to the Central Office so it can be published in *Eye on Psi Chi*.

To receive the Psi Chi Certificate of Recognition for Scholarly Contributions, fill out a paper presentation form (available at www.psichi.org under **FORMS**) and then send the form to the Psi Chi Central Office. The deadline for sending this form to the Central Office is June 30 following the academic year in which the paper was presented.

Psi Chi Awards and Grants

Further information and submission forms may be found at www.psichi.org/Awards/. Email inquiries: awards@psichi.org.

Research Awards

Regional Research Awards

All Psi Chi members (undergraduate and graduate) are eligible to submit their research for the Regional Research Awards. Cash awards of \$300 each are presented to students submitting the best research papers to Psi Chi sessions at regional conventions. The number of awards in each region varies based on the size of the region; a total of 78 awards of \$300 each are available for the academic year. Award monies are distributed at the conventions following the presentations. Deadlines for submissions vary according to region and sometimes from year to year; check your fall regional communications or the Psi Chi website for details.

Society Annual Convention Research Awards | Dec 1

All Psi Chi members (undergraduate and graduate) are eligible to submit their research for the Society Convention Research Awards. Cash awards of \$300 for undergraduates and \$500 for graduates are presented to students submitting the best research for Psi Chi sessions at the APA and APS Conventions. Up to 16 awards are given: 8 for the APA Convention and 8 for the APS Convention. Award monies are distributed at the conventions following the presentations.

Bandura Award | Feb 1

All psychology graduate students who are Psi Chi members and graduate student affiliates of the Association for Psychological Science (APS) are eligible to submit their research for the Psi Chi/APS Albert Bandura Graduate Research Award. The winner receives the following: (1) travel expenses to attend the APS Convention to receive the award, (2) a three-year membership in APS, including subscriptions to all APS journals, and (3) two engraved plaques, one for the winner and one for the winner's psychology department as a permanent honor to the winner. In addition, the abstract of the winning paper, as well as a photograph and brief biography of the winner, are published in *Eye on Psi Chi*. This award is presented during the APS opening ceremony at the APS Convention.

Newman Award | Feb 1

All psychology graduate students are eligible to submit their research for the Psi Chi/APA Edwin B. Newman Graduate Research Award. The winner receives the following: (1) travel expenses to attend the APA/Psi Chi Society Convention to receive the award, (2) a three-year subscription to an APA journal of the winner's choice, and (3) two engraved plaques, one for the winner and one for the winner's psychology department as a permanent honor to the winner. In addition, the abstract of the winning paper, as well as a photograph, and brief biography of the winner, are published in *Eye on Psi Chi*. This award is presented during the APA/APF Awards ceremony at the APA/Psi Chi Society Convention.

Allyn & Bacon Awards | May 1

The Psi Chi/Allyn & Bacon Psychology Awards, cosponsored by Allyn & Bacon Publishers, are open to all undergraduate Psi Chi members and are awarded to those who submit the best overall empirical research papers. The awards are \$1,000 for first place, \$650 for second place, and \$350 for third place. The abstracts of the winning papers, as well as photographs and brief biographies of the top three winners, are published in *Eye on Psi Chi*.

Guilford Awards | May 1

All Psi Chi undergraduate members are eligible to submit their research for the Psi Chi/J. P. Guilford Undergraduate Research Awards. Cash awards are \$1,000 for first place, \$650 for second place, and \$350 for third place. The abstracts of the winning papers, as well as photographs and brief biographies of the top three winners, are published in *Eye on Psi Chi*.

Research Grants

Hunt Research Grants | Oct 1

All Psi Chi student and faculty members are eligible to apply for a Thelma Hunt Research Grant. Up to three grants of up to \$3,000 each are presented annually to enable members to complete empirical research that addresses a question directly related to Psi Chi. Unlike other Psi Chi award/grant programs, the Hunt Grants focus on research directly related to the mission of Psi Chi.

SuperLab Research Grants | Oct 1

All undergraduate and graduate Psi Chi members are eligible to apply for these research grants. The purpose of this program is to provide annual grants to aid one undergraduate and one graduate student in conducting computer-based research. Grant winners receive a copy of SuperLab experimental lab software and a response pad from Cedrus®.

Undergraduate Psychology Research Conference Grants | Oct 1

The purpose of this program is to provide funds for local/regional undergraduate psychology research conferences. Funding is intended for conferences that will invite student research presenters from at least three schools in the area and will notify all Psi Chi chapters in the geographic area of the conference. The maximum grant for each conference is \$1,000.

Graduate Research Grants | Nov 1 & Feb 1

All graduate Psi Chi members are eligible to apply for these graduate research grants. The purpose of this program is to provide funds for members to defray the cost of conducting a research project. Applicants may request up to \$1,500 for each project. A total of \$20,000 has been allotted for this student grant program.

Undergraduate Research Grants | Nov 1 & Feb 1

All undergraduate Psi Chi members are eligible to apply for these undergraduate research grants. The purpose of this program is to provide funds for members to defray the cost of conducting a research project. Applicants may request up to \$1,500 for each project. A total of \$35,000 has been allotted for this student grant program.

FBI NCAVC Internship Grants | Feb 1 & June 1

All undergraduate and graduate Psi Chi members who are accepted as FBI NCAVC interns are eligible to apply for this internship grant. The purpose of this program is to provide annual grants to aid two Psi Chi members in conducting research at the FBI NCAVC. Two grants up to \$7,000 will be awarded annually for the 14-week unpaid position.

APS Summer Research Grants | March 1

All undergraduate Psi Chi members are eligible to apply for these grants (research must be conducted while still an undergraduate, not after graduation). The purpose of the program is to allow students to conduct research during the summer with a faculty sponsor who is a member of APS. This allows the student to partner with a faculty mentor who shares the same research interests and may work at a different institution than the student attends. Psi Chi awards six \$5,000 grants (a stipend of \$3,500 to the student plus \$1,500 to the faculty sponsor).

CUR Summer Research Grants | March 1

All undergraduate Psi Chi members are eligible to apply for these grants (research must be conducted while still an undergraduate, not after graduation). The purpose of the program is to allow students to conduct research during the summer with a faculty sponsor who is a member of the Council of Undergraduate Research (CUR). This allows the student to partner with a faculty mentor who shares the same research interests and may work at a different institution than the student attends. Psi Chi awards two \$5,000 grants (a stipend of \$3,500 to the student plus \$1,500 to the faculty sponsor).

SRCD Research Grants | March 1

All undergraduate Psi Chi members are eligible to apply for these grants (research must be conducted while still an undergraduate, not after graduation). The purpose of the program is to allow students to conduct research during the summer with a faculty sponsor who is a member of the Society for Research in Child Development (SRCD). This allows the student to partner with a faculty mentor who shares the same research interests and may work at a different institution than the student attends. Psi Chi awards two \$5,000 grants (a stipend of \$3,500 to the student plus \$1,500 to the faculty sponsor).

Summer Research Grants | March 1

All undergraduate Psi Chi members are eligible to apply for these summer research grants (research must be conducted while still an undergraduate, not after graduation). The purpose of this program is to provide funds for members to conduct summer research at research institutions. Psi Chi will award 14 grants of \$5,000 (a stipend of \$3,500 to the Psi Chi student plus \$1,500 to the sponsoring faculty member at the research institution) each year.

Faculty Advisor Research Grants | June 1

All current faculty advisors and coadvisors who have served an active Psi Chi chapter for at least one year are eligible to apply for these faculty advisor research grants. The purpose of this program is to provide funds for advisors to defray the direct costs of conducting a research project (no stipends included). Two grants will be awarded annually within each of Psi Chi's six regions, for a total of 12 grants. The maximum amount of each grant will be \$2,000.

Chapter and Advisor Awards

Denmark Award | Dec 1

The Psi Chi/Florence L. Denmark Faculty Advisor Award is presented annually to the one Psi Chi faculty advisor who best achieves Psi Chi's purpose. The award includes (1) travel expenses to attend the APA/Psi Chi Convention to receive the award and (2) an engraved plaque. The award is intended to recognize Psi Chi faculty advisors for their outstanding service to the chapter and to Psi Chi.

Regional Chapter Awards | Dec 1

The Psi Chi Regional Chapter Awards provide annual recognition for up to two chapters in each region that best achieve Psi Chi's purpose. Each winning chapter receives a check for \$500 and a plaque to display in the winning chapter's department. The awards are intended to perpetuate the chapters, to identify chapters as role models for others, and to promote the purposes of Psi Chi.

Regional Faculty Advisor Awards | Dec 1

This award is presented annually to one Psi Chi faculty advisor from each region who best achieves Psi Chi's purpose. The award is to recognize and reward actively involved chapter advisors. The winning faculty advisor from each region will receive \$500 and a plaque.

Cousins Award | Feb 1

The Psi Chi/Ruth Hubbard Cousins Chapter Award is presented annually to the one chapter that best achieves Psi Chi's purpose. The winning chapter receives: (1) a check for \$3,500, (2) travel expenses for one chapter officer to attend the APA/Psi Chi Convention to receive the award, and (3) a plaque to display in the winning chapter's department.

Website Awards | Feb 1

These awards are presented annually to three chapters with websites that are innovative, aesthetic, and useful, and that advance or support Psi Chi's purpose. Winning chapters will receive awards of \$200 each.

Kay Wilson Leadership Award | April 1

The Psi Chi/Kay Wilson Leadership Award for Outstanding Chapter Presidents is presented annually to the one chapter president who demonstrates excellence in leadership of the local chapter. The winning Psi Chi chapter officer receives: (1) a \$500 cash award, (2) travel expenses for the chapter president to attend and make a short presentation at the APA/Psi Chi Convention to receive the award, and (3) an engraved plaque commemorating the award.

Model Chapter Awards | June 30

Model Chapter Awards of \$100 each are presented annually to recognize and reward Psi Chi chapters that consistently maintain outstanding records of membership inductions, chapter correspondence, service projects, and other criteria associated with being an outstanding chapter. All chapters submitting evidence of meeting these criteria are designated as winners.

Psi Chi Song

Raise Your Voices for Psi Chi

Raise your voic - es for Psi Chi, Sing its
prais - es to the sky, Sing with hon - or
and with pride, Keep its ban - ner wav - ing

Music by Donald Jackson ("Ever True to Brown"). Lyrics by Slater E. Newman.
Used by permission of W. A. Evans, copyright owner.

high, Ev - er loy - al through the years,
... To its pur - pos - es stay true, With a
P and a H I Shout hoo - rah for the
gold and the blue, Oh, raise your blue
8va
sfz