



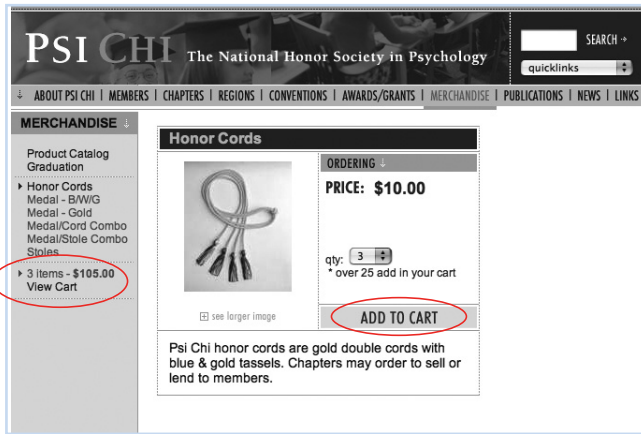
# PSI CHI THE NATIONAL HONOR SOCIETY IN PSYCHOLOGY

REGULAR MAIL | P.O. Box 709 | Chattanooga, TN 37401-0709 | STREET ADDRESS | 825 Vine Street | Chattanooga, TN 37403  
CONTACT | PH: (423) 756-2044 | FX: 1-877-774-2443 (TOLL-FREE) | psichi@psichi.org | www.psichi.org

merchfm [11/07]

## Psi Chi Merchandise

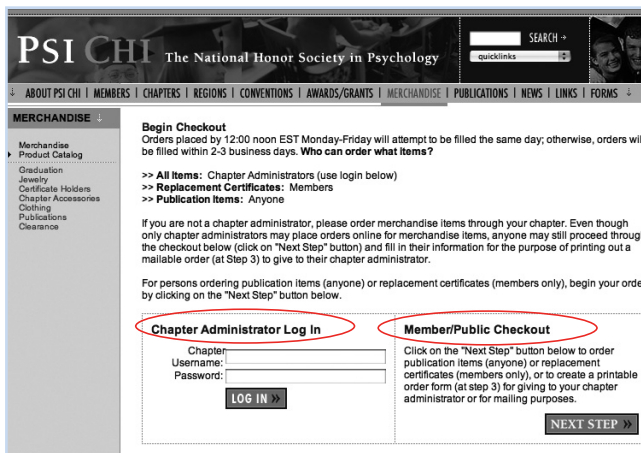
All Psi Chi merchandise must be ordered online. All sales are final.



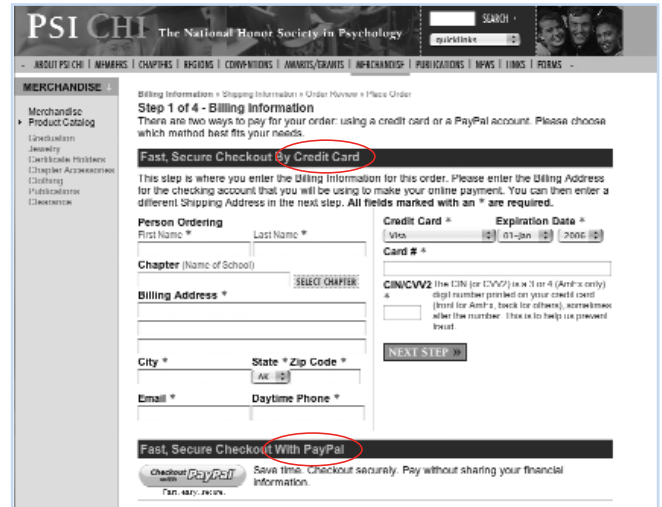
Go to the Merchandise section of the website, and select items from the following categories: graduation, jewelry, certificate holders, chapter accessories, clothing, or publications. Select the items and the quantities you want to order by selecting **Add to Cart**. When you are finished, select **View Cart**.

At this point, you can add additional items to your shopping cart (use the *Continue Shopping* button), or change the quantities of any item by modifying the QTY field and then clicking on the *Update Cart* button.

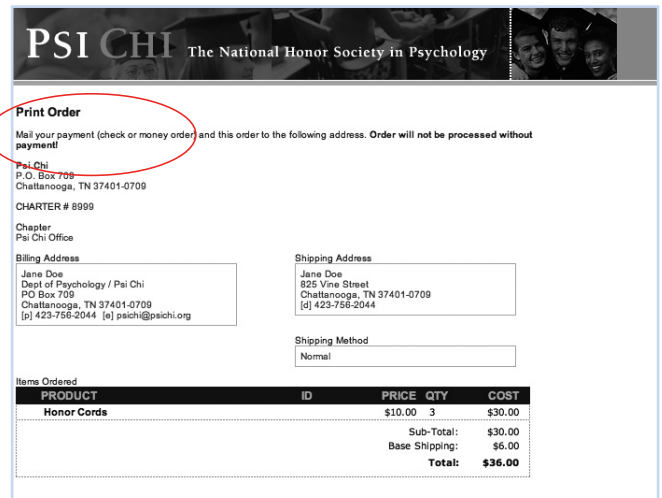
Select the *Place Order* button and you will be taken to the first step of the checkout process in a secure area of our website. The checkout process is divided into two sections: one for chapter administrators (credit card or pay pal payments) and the other for members and nonmembers with printable order forms (check or money order payment).



The other steps of the checkout process require you to fill in billing information and shipping information. If you are a chapter administrator and paying online, you will see **Screen 1**. If you are printing the order to pay by mail, you will see **Screen 2**.



Screen 1: Chapter administrator orders



Screen 2: Members and nonmember orders

Please allow 3–15 days to receive your order depending on your location. Any orders over \$50 are sent UPS. UPS will send you an email confirmation and estimated date of delivery. Overnight delivery is available in most areas but there will be an additional charge for shipping. Any questions regarding your order should be addressed to [psichi@psichi.org](mailto:psichi@psichi.org).