



Psi Chi/Regional Chapter Awards

Deadline: December 1

email inquiries [awards@psichi.org]

Award Description

The Psi Chi Regional Chapter Awards are presented annually to two chapters in each region that best achieve Psi Chi's purpose: "to encourage, stimulate, and maintain excellence in scholarship of the individual members in all fields, particularly in psychology, and to advance the science of psychology." The awards are intended to perpetuate the chapters, to identify chapters as role models for others, and to promote the purposes of Psi Chi. The awards are presented at each regional convention at either the Psi Chi award ceremony or at the Psi Chi advisors' breakfast/luncheon. Winners are announced in January. This will allow time for a representative from each winning chapter to make arrangements to attend the regional convention.

Each winning chapter receives:

1. a check for \$500 made payable to the Psi Chi chapter, and
2. a plaque to display in the winning chapter's department.

Eligibility

All active Psi Chi chapters are eligible within their region except those that have won the Cousins award or a regional chapter award in the past three years. Chapters apply for the award under one of two categories based on the size of their institution.

Category A – consists of schools with a full-time enrollment of 5,000 or more students.

Category B – consists of schools with a full-time enrollment of less than 5,000.

If there are no submissions in a category, then only one award will be given in that region.

The criteria for selecting the winners are:

1. effective chapter activities for the past 3 years, including offering quality programming, voting in Society elections, showing an increase in membership, and submitting reports to *Eye on Psi Chi*,
2. chapter involvement in Psi Chi activities and awards/grants program,
3. adherence to Psi Chi policies and procedures, including following proper policy related to induction criteria (e.g., using the upper 35% of each class rather than just a 3.0 GPA, not requiring service projects in order to obtain membership),

4. strict adherence to the application procedures, and
5. creative and effective presentation of application materials.

Style/Standards

1. An electronic document which conforms strictly to the instructions in the *Publication Manual of the American Psychological Association (APA)*.
2. The text of the application should not exceed 12 pages in 12-point font (double-spaced).
3. The application's clarity, grammar, syntax, and spelling will be considered.
4. Applications are not masked.

Submission Procedures

1. Current student officer(s) should prepare the application and submit it online at www.psichi.org under the AWARDS/GRANTS section. The link for submissions is available at least one month prior to the submission deadline.
2. Submissions are accepted online until midnight local time on December 1. Late applications cannot be accepted.
3. The application should include the information listed below.
 - a. Information contained on the submission form to the right.
 - b. A cover letter from the chapter advisor certifying that the application information is correct. If desired, an additional letter from the department chair may be submitted to support the application.
 - c. A one- or two-page statement of why the chapter deserves to receive the award and how it plans to use it.
 - d. A description of the chapter's membership application and induction procedures.
 - e. A descriptive account of the chapter's activities for up to the past three years (e.g., on-campus programs, membership practices, service activities, participation in regional or Society Psi Chi programs and activities, etc.). This should be in narrative, not list form.

Winner Responsibilities

Chapters should plan to have a chapter representative attend their regional meeting to accept the award.

All proposals must be written in English.

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Please complete this form online by midnight local time on **December 1** at www.psichi.org/awards/award_14.aspx

Type of submission:

- | | |
|--|---|
| <input type="checkbox"/> Category A submission
(student full-time enrollment 5,000+) | <input type="checkbox"/> Category B submission
(student full-time enrollment < 5,000) |
|--|---|

Your chapter region:

- | | |
|---|---------------------------------------|
| <input type="checkbox"/> Eastern | <input type="checkbox"/> Southeastern |
| <input type="checkbox"/> Midwestern | <input type="checkbox"/> Southwestern |
| <input type="checkbox"/> Rocky Mountain | <input type="checkbox"/> Western |

Name of chapter [school]

Office preparing application

Office held

Address of submitting officer | Street or PO Box

City | State | Zip | Country

Officer's phone

Email

Name of faculty advisor

Psi Chi member ID number

Number of undergraduates in your college/university

Number of graduates in your college/university

Number of psychology majors in your college/university

Enter online at www.psichi.org under AWARDS/GRANTS