



sumgrant [10/09]

# Psi Chi/Summer Research Grants

Deadline: March 1

Submissions from applicants with overdue, incomplete, or unacceptable final reports from prior Psi Chi grants will not be considered.

email inquiries [[awards@psichi.org](mailto:awards@psichi.org)]

All proposals must be written in English.

## Psi Chi/Summer Research Grants

Please complete this form online by midnight local time on **March 1** at [www.psichi.org/awards/award\\_8.aspx](http://www.psichi.org/awards/award_8.aspx)

Name	
Psi Chi member ID number	
Name of chapter [school]	
Current mailing address   Street or PO Box	
City   State   Zip   Country	
Phone	Email
Name of school where inducted into Psi Chi	
Date [approximate] of induction	
Exact name used to register at Psi Chi Central Office	
Name of faculty research advisor	
Mailing address   Street or PO Box	
City   State   Zip   Country	
Phone	Email
<b>Acceptance of Grant Conditions:</b> If a Psi Chi/Summer Research Grant is awarded, I hereby agree to its conditions, which are to complete the project by August 20 and to submit a final report, an abstract of 120 words, a biography, and a photo by the deadline by October 1. If for any reason I cannot begin or complete the project, I will notify Psi Chi immediately and be prepared to repay all or some of the grant money that has been awarded.	
Signature   Date	
<b>Enter online at <a href="http://www.psichi.org">www.psichi.org</a> under AWARDS/GRANTS</b>	

### Grant Description

The purpose of this program is to further the goals of Psi Chi by providing funds for undergraduate Psi Chi members to conduct summer research at research institutions. Research may begin any time after the grant funds are received. Most projects will last for 10 weeks. All research must be completed by August 20 of the year in which the grant is awarded.

Each of the 14 \$5,000 grants to be awarded annually in this program will provide a stipend of \$3,500 to the Psi Chi student applicant plus \$1,500 to the sponsoring faculty member who supervises the research.

### Eligibility

Applicants for these grants must be undergraduate Psi Chi members with a Psi Chi membership ID number on file at the Central Office who will not have graduated before the grant-sponsored summer research is conducted. Undergraduate members from all institutions are eligible. Preference, however, will be given to qualified students who are at institutions that are not recognized as research institutions so that these students will have the opportunity to conduct research at such an institution. Preference will be given to projects that are spearheaded by the grant applicant, encompass all aspects of the research process, and might result in a first-authored publication or presentation by the applicant. However, other projects will be accepted, including proposals for projects in which students would be involved in one or more of the following activities: quantitative or qualitative data collection; data analyses and interpretation; meta-analysis; and grant proposal development. Grantees funded by a Psi Chi/Summer Research Grant cannot receive concurrent funding from any other Psi Chi summer research grant.

### Style/Standards

1. An electronic document which conforms strictly to the instructions in the *Publication Manual of the American Psychological Association* (APA).
2. The application (including supporting letters and documents) should not exceed 10 pages in 12-point font (double-spaced).
3. Applications are not masked.

### Application Procedure

1. Applicants will be responsible for identifying their own sponsors with whom they will work on the summer research project. This sponsor will be a researcher at a recognized research institution that preferably would not be the same institution as that of the applicant. Students may wish to speak with a faculty member, Psi Chi advisor, or Psi Chi Board of Director member to obtain the names of outstanding researchers in the student's area of interest. The applicant is responsible for contacting potential sponsors who are conducting research in areas in which the applicant is interested. Applicants should contact potential sponsors in the early fall to allow sufficient time to discuss potential research experiences.
2. A letter of support from the sponsoring faculty member and the Faculty Sponsor Support Letter Cover Page must accompany the student's application. This letter should briefly describe the research project and indicate the faculty member's willingness to mentor the applicant for the summer research project.
3. The student applicant should submit the proposal online at [www.psichi.org](http://www.psichi.org) under the AWARDS/GRANTS section. The link for submissions is available at least one month prior to the submission deadline.

4. Submissions are accepted online until midnight local time on March 1. Late submissions cannot be accepted.
5. Faculty may sponsor only one Psi Chi summer research grant recipient per summer.

### Submission Elements

1. **Submission Form.** A submission form that contains the information shown to the right.
2. **Narrative.** A narrative describing:
  - a. the project and the goals of the research (300-600 words), and
  - b. the applicants' career goals, the anticipated impact of this research experience, and the applicant's research experiences to this point (up to 750 words).
3. **Statement of Funding.** Proposal will include a disclosure of other sources of funding (e.g., if the project is being funded by other sources). Multiple sources of funding are allowable, however, in these cases the student applicant will be required to include an explanation for the need for multiple sources of funding. Grantees funded by a Psi Chi/Summer Research Grant cannot receive concurrent funding from any other Psi Chi summer research grant.
4. **Letter of Recommendation.** A letter of recommendation from a faculty member at the applicant's school describing the applicant's academic ability, motivation, and readiness for the research to be conducted.
5. **Letter of Support from Sponsoring Faculty.** The sponsoring faculty member needs to complete the Faculty Sponsor Support Letter Cover Page and a letter. The letter of support from the sponsoring faculty member (at a recognized research institution) should briefly describe the research project and what the student will be doing. It should indicate the faculty member's willingness to mentor the applicant for the summer research project. This letter should include a statement that the sponsor has read the applicant's narrative description of the proposed research (see above) and concurs with its accuracy.
6. **Transcript.** An official transcript documenting the student's coursework.
7. **Pledge.** Include a pledge to complete the research, as outlined in the proposal, and fulfill all winner responsibilities for this grant.

### Winner Responsibilities

1. Any changes in the proposed research content and/or activities must be reported, in writing, to the Psi Chi Central Office.
2. The applicant agrees that failure to complete the research project and close out the grant as required will result in repayment of some or all of the grant funds as determined by Psi Chi.
3. By October 1 the winners will provide the Psi Chi Central Office with the items listed below.
  - a. A complete report that conforms to APA's *Publication Manual*.
  - b. Submissions to *Eye on Psi Chi*:
    - a 120-word APA-style abstract,
    - a 150-word biography (third person), and
    - a digital photo (600KB file size).

These items should be submitted via email to [awards@psichi.org](mailto:awards@psichi.org).



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**Psi Chi/Summer Research Grants | Faculty Sponsor Support Letter Cover Page**

Faculty contact information	
Name	
Title	
Institution	
Mailing address   Street or PO Box	
City   State   Zip   Country	
Phone	Fax
Email	

Faculty membership
Psi Chi member <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, Psi Chi Membership ID number
School where inducted
Approximate date of induction

Student mentee
Name
Institution

**Please check each of the following:**

- I am willing to serve as mentor for the above named student.
- I have read the Psi Chi/Summer Research Grants cover sheet and understand all its content.
- I have read the students' proposal and agree to provide the student with the support needed to engage in the activities proposed and complete the project outlined.
- I understand that if there are major changes to the project, I or my mentee should notify the Psi Chi Central Office Director of Finance/Awards.
- Should my mentee not complete the project in a timely manner (as specified in the proposal cover sheet), both of us may be asked to return the grant award.

In the event the project is funded, please make my \$1,500 sponsor award payable to
The check should be mailed to
Mailing address   Street or PO Box
City   State   Zip   Country
Sponsoring faculty member signature
Date
Sponsoring faculty member name (print)